

Payment Information

Please read carefully the items below as SEP will be maintaining a strict payment policy this year.

As you all are aware this past year has been a tough one for everyone especially small businesses.

Now that we are moving into a new location I am going to ask everyone to adhere to this tuition payment policy so that SEP can pay all rent, utilities, insurance in a timely manner. It becomes very difficult when payments come in sporadically throughout the month to pay bills on time.

Of course if someone is having a issue I encourage you to contact me so that we can work it out.

1. Payment for monthly voice is due on the 1st of the month

2. You will be billed a week prior to the first of the following month via square as has been done in the past.

3. Forms of payment are checks and credit cards Credit cards can be processed thru the system by you or you can save your card on file for the system to draw monthly. Checks need to reach SEP by the fifth of each month at the latest.

Mail to:

Sabrina Post
18 Split Rock Road
Newtown Ct. 06470

Checks made out to SEP

All clients must have a card on file with SEP. Your card will only be charged only if:

1. You have given permission for the system to charge the card for monthly lessons

OR

2. Payment has not been received by the 5th of the month.

Please note: If paying by credit card a 1.75 percent fee will be added to the total amount of the monthly charge.